

走進南豐紗廠 團體參觀申請表 The Mills Tour Group Visit Booking Form

- 填寫前請參閱申請須知
Please read the **Application Notes** below before completing the form
- 請以中文或英文大楷填寫以下表格
Please complete the form in Chinese or BLOCK LETTERS for English
- 將填妥的申請表電郵至 **communications@themills.com.hk**
Please email the completed form to **communications@themills.com.hk**



申請須知 Application Notes

- 1) 導賞團收費為每團港幣五百元正*。
The cost of Group Tour is HK\$500 per tour*.
- 2) 由於導賞團名額有限，申請將以先到先得形式辦理。團體可於參觀日三個月內及不少於十四個工作天前提交申請。將填妥的申請表電郵至 **communications@themills.com.hk**。南豐紗廠將於收到申請表後七個工作天內以電郵方式通知申請人申請結果。
Due to limited quota for guided tours, application is processed on a first-come-first-served basis. Applications can be made up to three (3) months in advance and must not be less than fourteen (14) working days before the proposed date of visit. Please submit the completed form to The Mills by email (**communications@themills.com.hk**). The application result will be notified via email within 7 working days from the date of receiving the application form.
- 3) 團體必須根據約定時間 10 分鐘前到達指定集合點。南豐紗廠有權取消遲到團體的導賞服務。
Visiting groups should arrive 10 minutes before the confirmed time of visit. The Mills reserves the right to cancel the guided tour service of late comers.
- 4) 如遇惡劣天氣而以下警告信號於活動開始前 3 小時仍然生效，導賞團將會取消。南豐紗廠會盡快為受影響團體另行安排導賞日期。
* 3 號或以上熱帶氣旋警告信號；或
* 紅 / 黑色暴雨警告信號。
In case of inclement weather conditions and any of the following weather condition(s) is/are still in force 3 hours before the tour begins, the tour will be canceled and The Mills will re-arrange tour date as soon as possible.
* Tropical Cyclone Warning Signal No.3 or above; or
* Red / Black Rainstorm Warning Signal.

申請詳情 Application Notes

團體名稱 (中文)		Name of Organisation (English)	
負責人姓名 (中文)		Name of Person-in-charge (English)	
聯絡電話 Tel No.		電郵 E-mail	
總參觀人數 Total No. of Visitors 每團最少 15 人，最多 30 人；同一時段最多 60 人同時進行，每團須安排至少一位領隊 Min. 15 persons, Max. 30 persons per tour; Max. 60 persons together each session, with min. 1 leader each group			
級別 (學校適用) Class/Grade (For Schools)			
特別需要 (輪椅或嬰兒車數目) Special Needs (No. of Wheelchairs or Baby Trolleys)			
擬定參觀日期 (日/月/年) Preferred Date of Visit (DD/MM/YY) 只接受星期一、三、四或五的申請 Mondays/ Wednesdays/ Thursdays/ Fridays only	1.	2.	3.
請以 ☒ 選擇擬定參觀時間 (可複選) Please ☒ Preferred Time of Visit (May choose more than one)	☐ 13:00 – 14:00	☐ 13:00 – 14:00	☐ 13:00 – 14:00
	☐ 14:30 – 15:30	☐ 14:30 – 15:30	☐ 14:30 – 15:30
	☐ 16:00 – 17:00	☐ 16:00 – 17:00	☐ 16:00 – 17:00
請以 ☒ 選擇導賞語言 Please ☒ Language of the Tour		廣東話 Cantonese	英語 English
請以 ☒ 選擇從哪個渠道得悉此活動 Please ☒ Channel from Which to Learn about this Activity			
☐ 電郵 Email ☐ 網站 Website ☐ 社交平台 Social Platform ☐ 親人 Family ☐ 朋友 Friend ☐ 同事 Colleague			

南豐紗廠專用 OFFICIAL USE ONLY

Application accepted / not accepted*

Date received (DD/MM/YY):

Remarks: